



DMCJA Board of Governors Meeting
Friday, August 8, 2014, 12:30 p.m. – 3:30 p.m.
AOC SeaTac Office

MEETING MINUTES

Members Present:

Chair, Judge Alicea-Galvan
Judge Ahlf
Judge Burrowes
Judge Gehlsen
Judge Jahns
Judge Marinella
Judge Meyer
Commissioner Noonan
Judge Robertson
Judge Smith
Judge Staab
Judge Steiner
Judge Svaren

Guests:

Ms. Deena Kaelin, MCA
Jeffrey S. Myers, Esquire
Ms. Paulette Revoir, DMCMA
Melanie Stewart

AOC Staff:

J Benway
Ms. Vicky Cullinane
Ms. Charlotte Jensen
Ms. Sharon R. Harvey

Members Absent:

Judge Garrow (non-voting)
Judge Jasprica (non-voting)
Judge Lambo (non-voting)
Judge Olwell
Judge Ringus (non-voting)

President Alicea-Galvan noted a quorum was present and called the District and Municipal Court Judges' Association (DMCJA) Board of Governors (Board) meeting to order at 12:35 p.m.

GENERAL BUSINESS

Minutes

The Board motioned, seconded, and passed a vote (M/S/P) to approve the Board Meeting Minutes dated July 11, 2014.

Treasurer's Report

M/S/P to approve the Treasurer's Report.

Special Fund Report

M/S/P to approve the Special Fund Report.

JIS Status Update

Ms. Vicky Cullinane reported that the Courts of Limited Jurisdiction Case Management System (CLJ-CMS) Court User Work Group (CUWG) met for the first time on July 30-31, 2014 in SeaTac, WA. A website will be created in which CUWG meeting materials and minutes will be displayed. Ms. Cullinane further stated that the Judicial Information System Committee (JISC) passed the Judicial Information System (JIS) Standard on June 27, 2014. The JISC is providing two additional comment periods for stakeholders. A notification was sent to the DMCJA President and the presiding judges and administrators of all courts that have or are planning to use

their own case management systems. The JISC expects to receive all comments by August 2014 and make any adjustments to the JIS Standard at their September 2014 meeting.

DISCUSSION

In the interest of time, this one discussion item was addressed out of the agenda order.

A. DMCJA Public Disclosure Commission (PDC) Complaint

Judge Meyer reported that the lawsuit regarding the public records request was dismissed in June 2014 because courts are not agencies subject to the Public Records Act. Judge Meyer further notified the Board that the complaint filed with the PDC was also dismissed. DMCJA attorney for the PDC issue, Jeffrey S. Myers, Esquire, informed the Board that PDC representatives determined the judges' activities with the legislature did not rise to a level in which reporting was necessary. The PDC, however, stated to DMCJA registered lobbyist, Melanie Stewart, and DMCJA attorney, Myers, that DMCJA activity relating to communications with legislators should be reported on the L-2 form under "other expenses" that is filed by DMCJA lobbyist, Melanie Stewart. The Board discussed reporting this activity on its regularly filed L-3 form with a cover letter stating that the Board does not agree with filing such information but will do so in the spirit of transparency. This discussion item will be placed as an action item for the next Board meeting on September 21, 2014. The form L-3 and a draft letter to the PDC stating the Board's position that it should not have to file this information will also be included in the packet.

LIAISON REPORTS

DMCMA – Ms. Paulette Revoir represented the District and Municipal Court Management Association (DMCMA) in the absence of DMCMA President, Suzanne Elsner.

MCA – Ms. Deena Kaelin reported that the Misdemeanor Corrections Association (MCA) will have its Regional Training on October 27, 2014.

ACTION

A. Electronic Law Enforcement Interface for Acquisition of Search Warrants (ELIAS) Charter Review

M/S/P for DMCJA President to send a letter to ELIAS Project Manager, Detective Christopher Leyba, that states DMCJA would like to be kept informed with the project but will not be a stakeholder, and, therefore, will not make official comments regarding the ELIAS Charter.

B. Judicial Needs Estimate (JNE) Workgroup Recommendations Vote

M/S/P to approve JNE Workgroup recommendations to move forward with new coding system.

C. Rules Committee – Proposed CrRLJ 3.2 (o) Amendment Regarding *Comment* Section

M/S/P to send the item back to the Rules Committee for a Rule change to reflect the state statute because more than a comment to the Rule is needed.

D. Judicial Information System (JIS) Standard Comments

This item was placed on the agenda as an action item, however, it was for discussion purposes only. Ms. Cullinane informed the Board that the next Judicial Information System Committee (JISC) meeting is

September 5, 2014. Ms. Cullinane requested the Board inform the JISC of any comments regarding the JIS Standard.

E. Salary and Benefits Work Group Funding

M/S/P to make this discussion topic an action item. M/S/P to inform Chair, Judge Mary C. Logan, that the Workgroup will be funded at twenty-five hundred dollars (\$2500).

DISCUSSION

B. Revised DMCJA Board Meeting Schedule Based on Survey Results

The DMCJA President informed the Board that based on a Board survey, there will be no off-site DMCJA Board meeting in October 2014. A copy of the new Board meeting schedule was placed in the Board packet.

C. Salary and Benefits Work Group Funding

M/S/P to make this discussion topic an action item.

D. Judicial Independence Survey Results

Judge Marinella discussed the results of a survey relating to part-time municipal court judges. Judge Marinella informed the Board that he is satisfied with the findings as they reflect steps made to resolve issues relating to part-time municipal court judges.

OTHER BUSINESS

A. Next Board Meeting will be held on September 21, 2014, 9:00 AM to 12:00 PM, at the Davenport Hotel in Spokane, Washington.

ADJOURNED at 2:30 PM.